



**Manufacturing Electronics.
Exceeding Expectations.**

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100% EMPLOYEE-OWNED MADE IN THE U.S.A.

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AMI Response to COVID-19

Along with the rest of the world, AMI has been monitoring the COVID-19 outbreak closely as it relates to our ability to meet our current and future commitments to our customers. The situation is continuing to develop and it remains unknown what long term effects the extended work stoppage in China will have. As the virus has spread through other parts of the world, including the US, concerns have become increased.

AMI's focus is to respond appropriately to protect the welfare of our employees and continue to meet expectations of our customers. As such, the following measures are being taken.

Health & Safety of AMI workforce

- Currently, Maine has only one case of COVID-19 in the state.
- Elementary and High Schools remain open
- Employees have been informed of the importance to abide by CDC recommendations for hygiene and other protective measures to prevent the spread of the virus. Instructions on not reporting for work when ill has also been emphasized to protect the safety of fellow workers.
- The cleanliness of our factory remains a priority and measures for additional sanitizing are being taken as appropriate.

Supply Chain

Current concerns over our supply chain and having the components we need can be categorized into three areas: (1) custom components sourced directly from China (2) common components manufactured in China (3) other components whose raw materials may be sourced from China.

The following actions have been or are currently in process:

1. Assess current inventory levels at AMI and with all suppliers in the marketplace and identify any components of concern.
2. Confirm delivery dates of components already on purchase order with suppliers.
3. Where deemed appropriate, AMI is bringing material on order in from suppliers early to guarantee availability.
4. In conjunction with customers, AMI will identify material that should be ordered in excess of current requirements as a safeguard for continued production.
5. Exploring alternate parts/suppliers as needed.

Given that this is a very dynamic and fluid situation and in addition to the spread of the virus, decisions made by foreign governments as well as US, state, and local governments may impact our employees and their families. AMI will try and keep each customer updated should there be specific impacts to the delivery of product. Please do not hesitate to reach out to us with any concerns as we hope to work collaboratively on ensuring uninterrupted production during these uncertain times.

A handwritten signature in blue ink that reads "Greg Boyd". The signature is written in a cursive, slightly slanted style.

Greg Boyd
AMI President and CEO